DDA SUBJECT FILE COPY

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:
William F. Donnelly
Deputy Director for Administration

NO. DDA 87-0452

DATE 12 March 1987

STAT

TO: (Officer designation, room number, and building)	DATE RECEIVED	DATE FORWARDED	OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
1. ER Executive Director	1 8 MAR 1987	MAR 1987		Jim/Bob: One of our initiatives in the DA is to decentralize ADP support. The enclosed paper will give you a sense of where we are going in this regard.
2.				
3. Acting Director of Central Intelligence	24 Mar			
4.				STAT
5.				William F. Donnelly
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11. Deputy Director for Administration				
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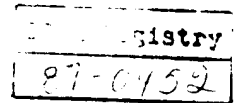
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2 March 1987

MEMORANDUM FOR: Associate Deputy Director for Administration

FROM: Deputy Director of Finance   STAT

SUBJECT: ADP Support to DA Offices

1. This memorandum is the result of lengthy discussions by the DDA Deputy Office Directors of Mr. Maloney's paper on decentralization of ADP support to DDA offices. The implementation of his plan will result in a closer working relationship between the end user and the ADP professionals responsible for developing and supporting computer-based systems. The group met on two occasions, 6 and 20 February. On the 20th Mr. Maloney attended the meeting in response to our invitation and provided expansion on and answers to many of our issues.

2. The bottom line is that to a person we are totally supportive of the concept. The days of ADP personnel working apart from the user is over and to do otherwise is an ill-conceived working environment. We did, however, have questions that centered around five basic issues: (a) Incorporation of ALL ADP personnel into the MZ career service, (b) Space, (c) Corporate Data Effort, (d) Resources, and (e) Management of the ADP team. Mr. Maloney was able to address all to our satisfaction.

3. In addressing (a) above, [   ] and Mr. Maloney   STAT
explained that there is no hard line on having ALL personnel folded into the MZ service. This was not the intent of the paper, and the normal process of allowing employees to move from one service to another if there is a need and desire is appropriate.

4. While all recognize that space is a concern and perhaps little can be done, the surfacing of this concept at this time may just allow for planning opportunities that should not be lost. Redistribution may be in order. Obviously the optimum working environment is to have the user and the ADP person as close as possible; however, not doing so should not be viewed as a show stopper.

5. The need for a centralized corporate data base was explained by Mr. Maloney. The easy explanation to Mr. Maloney's views is that he believes the best way to accomplish a viable corporate data base

that cuts across the entire Agency is to have centralized control of development. Stated another way, any system that crosses offices, i.e., data in any system needed by another system to accomplish its role, will be monitored and controlled by the corporate data base group. A question was raised as to which office would be in control of foreign field development. [ ] acknowledged that IMS/DO will remain the controlling office for field development.   STAT

6. A fair amount--if not the majority--of our discussion centered around resource impact, principally the allocation of positions and money. There was some concern that once the positions and money become part of the budget base of an office, the movement of positions and personnel to another at a time calling for a shift in ADP requirements could become a bit of a management nightmare. This was viewed as something we should not agonize over to the point that implementation of this concept gets bogged down; all offices concerned are responsible to the DDA, and therefore any issues of this ilk that may arise can be resolved by the DA if needed. Each component's ADP strategic plan that will fold into an overall Directorate plan should prove to be a real eye opener as to what is truly needed for the foreseeable future. During our discussion with Mr. Maloney about ADP contracting needs, it became apparent that additional review is needed. For example, will [ ] contracting   STAT remain centralized or become each office's responsibility?

7. In addressing the issue of management of the ADP team, Mr. Maloney explained that he envisions his senior MZ officer reporting to a very senior manager within the component. He does not believe it to be practical to further disseminate ADP people to functional divisions within each organization as suggested by Finance. MZ careerists need time to grow into and accept this new organizational role. They are a bit nervous and, indeed, an air of uncertainty to further separate them is premature. Time is also needed to establish standards and set in motion controlling procedures.

8. Once again, let me say the concept is considered a GO by the DDs. While there are negotiating points to be worked out, we see no show stoppers. Mr. Maloney has tasked [ ] C/MISG,   STAT to pull together a paper addressing any areas needing work prior to implementation within each DA office.

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